



## Step One: Assessment and Assistance

- Assist injured persons, ensuring your own safety is not compromised
- Evacuate all unrequired personnel from the area
- Assess your capability to manage the spill based on the amount spilt and what you have to respond to it
- Report incident to management and call for further assistance if required



## Step Two: Personal Protection

- Assess the nature of the liquid spill, referring to MSDS sheets if available
- Select and fit the appropriate level of personal protective equipment (PPE)



## Step Three: Containment

- Stop the spill at the source - if safe and possible to do so
- Isolate nearby storm water drains using drain protectors or sorbent pillows
- Surround the spill using sorbent socks



## Step Four: Spill Absorption and Disposal

- Ensure that your absorbent is suitable for use with the liquid in question
- Working from the outer edge of the spill and working back towards the source, use sorbent pads and loose absorbents to mop up the spilt liquid
- Once mop up is completed, place all contaminated absorbents and PPE into dedicated waste disposal bags or salvage drums
- Decontaminate equipment and personnel
- Arrange removal of contaminated products with a reputable waste collection provider



## Step Five: Debrief and Conclusion

- Advise management that the incident is complete
- Refer report to any applicable safety committee
- Review the incident and ensure that response procedures were followed correctly



## Step Six: Restock your Spill Kit

- Be prepared for any future spills by restocking any sorbents, loose absorbents, or any other item you may have used to clean up the spill.